<table>
<thead>
<tr>
<th>No</th>
<th>Item</th>
<th>Moved, Seconded, Resolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Welcome, Apologies</td>
<td>Leo Andreone, Robyn Willmette, Liz Penglase, Margaret Turnbull</td>
</tr>
<tr>
<td>2</td>
<td>Minutes of last Meeting: 08 June 2011</td>
<td>Acceptance, moved by: Lynnis McDonnell Seconded by: Janet Ho</td>
</tr>
<tr>
<td>3</td>
<td>Careers and Transition to Work</td>
<td>Great presentations on how students could build up employability skills to assist them with their career. A process is in place to explore what additional VET qualifications students can gain whilst studying. A co-ordinated strategy is in place to assist students who wish to gain work experience to seeking employment post school and commencing tertiary studies. The co-ordinated strategy includes building partnerships with key stakeholders including businesses, producing literature (including Job Guide, Careers Shopping List) and assisting students obtain tax file numbers. In addition, students have been given opportunities to attend Open Days at various educational institutions and undertake work experience. A survey is currently underway to seek feedback from students on careers options and strategies. For school based apprenticeships, our school is one of the top schools. Wollongong University will include Blakehurst High School as a targeted area where our students may gain bonus points if enrolling at that tertiary institution. University of NSW has selected our school as a pilot school for a program assisting disadvantage students gaining access to that tertiary institution. My Future website was recommended as a useful resource for students <a href="http://www.myfuture.edu.au/">http://www.myfuture.edu.au/</a> The school will explore the initiatives of the Beacon Foundation and how they can assist our students. Link: <a href="http://www.beaconfoundation.net/">http://www.beaconfoundation.net/</a></td>
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<tr>
<td>4</td>
<td>Request for Funding – Janelle Lyons – Transition Adviser</td>
<td>In principal approval for a new stand alone computer and associated costs</td>
</tr>
<tr>
<td>5</td>
<td>Matters arising from the minutes – Brad Lester – Principal</td>
<td>SRC has supported three new uniforms items covering jacket, girl's pants and girl's skirt and they were displayed for consideration by the meeting. The meeting has also supported the three new uniform items.</td>
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<tr>
<td>6</td>
<td>Treasurer’s Report</td>
<td></td>
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<tr>
<td></td>
<td>Total Income YTD</td>
<td>$30,650.67</td>
</tr>
<tr>
<td></td>
<td>Total Expenses YTD</td>
<td>$25,686.71</td>
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<tr>
<td></td>
<td>Cheque Account Balance</td>
<td>$30,674.63</td>
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<tr>
<td></td>
<td>Building Fund</td>
<td>$1.00</td>
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<tr>
<td></td>
<td>Term Deposit</td>
<td>$14,032.43</td>
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<tr>
<td></td>
<td>Credit Interest</td>
<td>$872.58</td>
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<tr>
<td>7</td>
<td>Correspondence</td>
<td></td>
</tr>
<tr>
<td></td>
<td>In:</td>
<td>Insurance Premium for Treasurer’s consideration.</td>
</tr>
<tr>
<td></td>
<td>Out:</td>
<td>Nil.</td>
</tr>
</tbody>
</table>
President's Report
As Leo has sent his apologies, Tony highlighted that the uniform matter has already been raised by the Principal in matters arising from the previous minutes.

Report from BHS Finance Committee Representative
Next year's budget is being formulated and a meeting will be held shortly.

Report re: P&C Federation Liaison
No report

Principal's Report
Brad thanked Kip and Janet for agreeing to be on the Deputy Principal's Panel and Margaret Turnbull for being on the Canteen Committee. A new operator, Canteen For Teens has commenced operations. Brad also thanked Annette Schofield for being on the HSIE Panel and Tony Craig has agreed to be on the School Administration Manager Panel. There are several new staff commencing or will be including the Careers Adviser, Maths Teacher, PE and HSIE.

The Voluntary Contribution was raised by the Brad and it was highlights that our fees are below the average. After discussion, the meeting supported a rise of the Voluntary Contribution from $50-$65 for Years 7-10 and $80-$85 for Years 11-12 with a view of harmonising the fees in the future as a barrier was no longer needed in view of the school leaving age being raised to 17 years old.

The ‘Respect and Responsibility’ Poster was shown to the meeting and Brad advised that it is now up on the website.

Deputy Principal’s Report
Lyn advised that the Australian Curriculum would not be implemented in NSW until 2014 and they will work from Year 7 upwards. As part of the rollout, there will be professional development for the teachers.

Subject choices have now been received and they are in the process of working through the line items in a timetabling exercise to enable students to have most of their choices. There is a need to balance student subject selections to available resources and hence, elective classes below a certain size will not commence.

For students undertaking TAFE courses, there will also be a loss of funding.

The following link was highlighted as a useful resource for parents: http://www.schoolatoz.nsw.edu.au/

General Business:
Jennifer Baxter highlighted a forthcoming permaculture course over 8 days at a cost of $300.

Any other business
Nil.

Close Meeting
Next meeting: Wednesday, 14th September 2011
Careers Adviser is a full-time position. My roles as Careers Adviser at Blakehurst High, in addition to ongoing individual and group counselling, involve:

* a one-year timetabled Careers Course for all Year 9 students, dealing with:
  - an overview of the world of work
  - an overview of post-secondary study and training options
  - an understanding of occupational and course choice criteria
  - an overview of the main job-finding and job-getting means and skill
  - an introduction to employer expectations and workplace issues

* Work Experience is available to all students in Years 10, 11 & 12. It is not obligatory and operates as a very flexible programme. Initial surveys of goals and wishes occur in Year 9; the bulk of placements occur in Year 10, including accessing host employers, consent forms, student briefing, placement monitoring, employer feedback and student de-briefing.

* Senior Subject Choices during Year 10 – as a member of a panel interviewing every student, helping them to complete a series of checklists, understanding BOS and university requirements.

* Year 12 Careers programme:
  - each student’s goals and needs are ascertained by means of a major mid-year survey; as a result they receive newsletters catering to their various stated needs, such as the University applicants newsletter which includes a tear-off request section for things such as scholarship and cadetship applications, seminars and Open Days, applications for the E.A.S. programme (for students with long-term educational disadvantage), and other special entry schemes for various universities,
  - University Day a coachload of students attend this major Market where they meet reps from most universities and many colleges to gain information about courses, scholarships, bonus points etc;
  - a meeting of Yr 12 students in the Library to explain the dates and procedures involved in applying for university; I also provide written guidelines re. deferment, changing course preferences etc;
  - Wollongong Uni Discovery Day – a coachload of students attend UOW for a day, attending a series of “lectures” and getting a feel for university life;
  - students intending to apply for TAFE or Private Training Provider courses receive guidelines on how and where to apply according to their stated areas of interest;
  - students seeking employment for next year attend an employment and training expo at Hurstville where they meet Group Training Company and TAFE information officers, resume preparation experts etc;
  - International students also attend a seminar to learn about visa rules and application procedures for University, TAFE etc

* TVET Coordinator for approximately eighty Year 11 & 12 students undertaking TAFE-delivered VET courses at six Colleges – involves publicity and exploration, processing of applications, student briefing and attendance & progress monitoring.

* Assisting Year 11 students to find and undertake a school-based apprenticeship or traineeship, including one day/week paid work and half to one day/week at TAFE

* Assisting students to gain ideas, information and insight into a wide range of agencies, occupations and training opportunities by means of excursions, guest speakers, the Careers Library, Careers Noticeboards and announcements.

* Record-keeping –keeping an updates Careers File on every Year 9-12 student, for the purpose of facilitating subsequent interviews, retrieval of lost certificate etc. plus input into formulation of Exit Plans, strategies for students with disabilities (with Mrs Koutsoukos), and Individual Transition Plans and strategies for At Risk students (with Mrs Lyons)
Transition Advisor:

‘the rising tide raises all ships’- that is, positive outcomes for marginalised/ disengaged students benefits everyone, in a school, a community, the state, a nation and the world!

• instigated due to the NSLA (new school leaving age). Time to stop calling it ‘new’
• students to stay at school until 17 unless they are going to full time employment (20hrs min) or full time TAFE/ training
• would expect most students to complete Year 10, though we have 2 Year 10 students now at full time TAFE, looking at obtaining apprenticeships after completing their pre apprenticeship course and this will be a pathway for a small group of students
• implications for schools- we need to provide courses that engage the students who would have left at the end of year 10 and to prepare them for the world of work i.e. develop resumes but more importantly, employability skills
  -need to develop the use of the website ‘My Future’ for students and their parents
  -need to support teachers implementing the differentiation of the curriculum in class rooms to help these students experience success. Look at the great success the English Studies class in YRr11 is having
  -need to liaise and develop strong network of communication with TAFEs, as there are no procedures in place for this- rather ‘haphazard’
  -need to work with our partnership brokers and the many and varied outside agencies that can help us (NOVA; Youthzone, PCYC; Youth Connections; CRS to name some key organisations)
  -need to consider VET courses in the middle years to improve employability skills and begin developing school to work pathways that engage students- not necessarily ‘locking them in’ to certain careers, but helping them to develop skills and encouraging a positive work ethic and possibly involving work experience/ placement
• need to ‘educate’ parents to the benefits of TAFE as a pathway to a career-trade /profession
  -need to find more businesses to provide work experience
  -need mentors in the local community from a variety of cultural backgrounds to provide positive role models and opportunities for these students
  -need to have more students gain their OH&S White Cards
• need to look at the transition of ‘minority’ groups- ESL, LD, G&T, disadvantaged etc

GOOD NEWS- OUR CAREERS/ TRANSITION TEAM, WORKING WITH THE LEARNING SUPPORT AND WELFARE TEAMS ARE WORKING ON ALL THESE ISSUES. We have introduced the concept of Course Counselling for Yr 10 into 11

• implications for the future- need to work smarter, not harder- need to be able to deal one on one with students when it is necessary, which is very often,, but also need computer space to do group activities (counting on student’s laptops can be problematic) - resumes, cover letters, registration with group training companies, job applications etc (I need a new computer as mine is slow and wastes a lot of valuable time. Also I often use my own phone because access to lines are limited
• need to educate ourselves, parents and students on what jobs have a future, what direction the labour market is heading in etc